



RACT POLICY STATEMENT

**Office of the Deputy Head of Corps
Royal Australian Corps of Transport
Headquarters Army School of Transport
Tobruk Barracks
PUCKAPUNYAL VIC 3662**

April 2020

STATEMENT NO 1

RACT POLICY STATEMENTS

This Policy Statement to be reviewed by:

April 2025

Issued by the Head of Corps Royal Australian Corps of Transport for application within the Royal Australian Corps of Transport.

A handwritten signature in black ink, appearing to read 'JK WALK'.

**JK WALK
Brigadier
Head of Corps
Royal Australian Corps of Transport**

AMENDMENT

RACT Policy Statement No 1 dated

April 2020

DISTRIBUTION

RACT Policy Statements are available on the RACT website at www.ract.org.au or by contacting the RACT Head of Corps Cell ract.hoccell@defence.gov.au

Reference:**A. Army Standing Instruction (Personnel), Part 12, Chapter 7**

1. The Head of Corps (HOC) is responsible for policy and technical matters relating to the Corps. To achieve this, the HOC is authorised to issue statements or instructions on Corps policy and technical matters that are applicable to RACT Units or individuals.
2. Nothing in these statements and instructions shall be at variance with Defence or Army policy contained in other official publications.

AIM

3. The aim of this policy statement is to:
 - a. define the use of RACT Policy Statements
 - b. provide guidelines for the format and content of RACT Policy Statements
 - c. indicate the method of amending and updating RACT Policy Statements.

POLICY**General**

4. RACT Policy Statements promulgate HOC policy or provide technical information on Corps matters that are not covered by other documents.

Subjects for RACT Policy Statements

5. Any RACT member, unit or headquarters of the Corps may recommend a topic for an RACT Policy Statement. This should be forwarded through Corps channels to the RACT Head of Corps Cell, who will have the statement raised in business at the next Corps Committee Meeting.

Contents

6. Each policy statement is to be numbered and is to contain:
 - a. Title Page. The title page is to use the same format as this policy statement
 - b. Introduction. This should include a brief statement on the need for the policy
 - c. Aim. This should contain a clear statement of the purpose of the policy statement
 - d. Content. The content should be succinct and totally meet the requirements of the Aim.

Amendment to RACT Policy Statements

7. Suggested amendments to policy statements are to be forwarded through Corps channels to RACT Head of Corps Cell.

Updating of RACT Policy Statements

8. RACT Policy Statements are to be reviewed as required and updated not later than every five years after publication. The RACT Head of Corps Cell is to maintain a record of all policy statements and is to bring to the attention of the sponsoring Section those statements that require updating.

Availability of RACT Policy Statements

9. RACT Policy Statements are available on the RACT website at www.ract.org.au by contacting the RACT Head of Corps Cell as ract.hoccell@defence.gov.au.